

**LOUISIANA STATE BAR ASSOCIATION
BOARD OF GOVERNORS
12:30 P.M. * FRIDAY, JUNE 13, 2003
SANDESTIN, FLORIDA**

*** REVISED AGENDA ***

1. **Roll Call**

Consent Calendar

Agenda items which the President believes will not be substantially opposed may be included on the consent calendar. Consideration of the consent calendar must be made a special order and all items on it shall be moved for approval without debate. By request of any Board member, an item on the consent calendar shall be removed and made the subject of discussion and/or debate.

2. **Bank Resolutions (*action item*) - Loretta Larsen Topey**

Resolutions have been prepared covering all accounts of the Association. These require that all checks be signed by Treasurer Frank X. Neuner, Jr. or Assistant Treasurer Loretta Larsen Topey, and countersigned by one of the following persons: Wayne J. Lee, James R. McClelland, Elizabeth Haecker Ryan, Darryl J. Foster, S. Guy deLaup, Shannon S. Dartez, Pamela W. Carter, Kathryn V. Lorio or James A. Gray II.

3. **Presidential Authority (*action item*) – Wayne J. Lee**

Under the Charter, the President, with the consent of the Board of Governors, may make committee appointments and create committees. The Board is requested to grant Mr. Lee the right to make such appointments as required during his term of office and also to create such special committees and/or task forces he deems necessary and proper.

4. **Election Procedures 2003-2004 (*action item*) - Loretta Larsen Topey**

Attached is an election schedule and election procedures for 2003-2004, to be considered for adoption by the Board of Governors.

New Business

5. **Consideration of Any Item(s) Removed from Consent Calendar (*action item[s]*) - Wayne J. Lee**

Discussion and consideration of item(s) removed from Consent Calendar.

6. **Group Insurance Committee (*action item*) – Loretta Larsen Topey**

Consideration of Group Insurance Committee recommendations.

7. **House of Delegates (*action item*) – Wayne J. Lee**

Under Article VIII, Section 7 of the Articles of Incorporation of the Association, the Board must act on all resolutions adopted by the House of Delegates at its meeting on Thursday, June 12, 2003. A copy of the House agenda and all resolutions was mailed to each Board member. Board members are urged to attend the House meeting.

8. **Conflict of Interest Statement (*action item*) – Wayne J. Lee**
Adoption of conflict of interest statement by Board of Governors.
9. **Budget Committee Election (*action item*) – Wayne J. Lee**
The Budget Committee is composed of the Treasurer as Chair, the President-Elect, the Secretary, one member from the Board, and one member from the House. The Board must elect its representative to the 2003-04 Budget Committee.
10. **Consideration of CPA Firm Policy (*action item*) – Frank X. Neuner, Jr.**
Consideration of adoption of policy for selection of CPA firm, part of which policy would be to limit engagement of same firm to maximum of five years.
11. **Consideration of 2003/2004 Budget (*action item*) – Frank X. Neuner, Jr.**
Consideration of approval of 2003/2004 operating budget, as proposed by Budget Committee.
12. **Proposed Computer Use Policy for Employees (*action item*) – Loretta Larsen Topey**
Consideration of amending employee policies to include e-mail and internet use policies.
13. **Revised Strategic Plan (*action item*) – Wayne J. Lee**
Consideration of adoption of revised strategic plan.
14. **Board of Legal Specialization Recommendations (*action item*) – Wayne J. Lee**
Consideration of recommendation of the following recommendations for membership on the Louisiana Board of Legal Specialization to the Supreme Court:
 - a. Reappointment of Andre J. Buisson (Lake Charles) for an additional three-year term.
 - b. Reappointment of Armand L. Roos (Shreveport) for an additional three-year term.
 - c. Appointment of Russell J. Cremaldi (Franklin) for a three-year term, to succeed Cary W. Vercher (Morgan City), whose term expires June 30, 2003.
15. **Executive Director Performance Evaluation (*action item*) – Wayne J. Lee and Larry Feldman, Jr.**
Evaluation of executive director performance and consideration of salary adjustment.

Reports

16. **Report of the President – Wayne J. Lee**
 - a. Leadership LSBA 2003-2004 Class
 - b. Committee Appointments
 - c. Other Matters

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17. **Report of the President-Elect – Michael W. McKay**
18. **Report of the Treasurer – Frank X. Neuner, Jr.**
 - a. Bar Center
 - b. Investments
 - c. Approval of merger of Annual Meeting Account into General Fund for FY 2003/04 and forward.
 - d. Other
19. **Report of the Secretary – James R. McClelland**
20. **Immediate Past President – Larry Feldman, Jr.**
21. **Report of the Young Lawyers Section Chair – Monique L. Svenson**
22. **Report of the Executive Director – Loretta Larsen Topey**
23. **Other Matters**
 - a. Request from Family Courts Committee to hold September 2003 program in New Orleans.
 - b. Date of Next Meeting
The next meeting of the Board of Governors will be held Saturday, August 23 at The Ritz-Carlton New Orleans. Additional information on this meeting will be sent to Board members in July.

Adjourn