

2014 Human Rights Award

LOUISIANA STATE BAR ASSOCIATION

NOMINATION FORM

DEADLINE: January 31, 2014

THE COMPLETED NOMINATION FORM AND SUPPORTING MATERIALS MUST BE FAXED, EMAILED, OR POSTMARKED BY JANUARY 31, 2014.

Please refer to the Award Guidelines before completing the nomination form. Type or print all information clearly and provide a brief synopsis of approximately 300 words explaining why the nominee is deserving of the award. For the individual attorney or judge category, a current resume or biography of the nominee is recommended. For all three categories, supporting materials such as programs or letters of support are strongly encouraged. A PDF and Word copy of this form are available at www.lsba.org/diversity. The Word text version may be completed and saved. **All submissions and supporting documents must be emailed, faxed, or mailed and postmarked for delivery to the LSBA by January 31, 2014. *Email submissions are preferred.***

Select award category: Bar Association Law Firm or Law Department Individual Attorney or Judge
 Court Community Organization or Individual

Name of Nominee _____ State Bar No. _____

Organization/Bar Association/Firm _____

Executive Director (if bar association) _____

President (if bar association) _____

Address _____

City _____ State _____ Zip Code _____

Email _____ Phone _____ Fax _____

Please refer to the award guidelines and use the questions below as a guide in drafting your brief 300 word synopsis on a separate sheet of paper. Please attach your synopsis and any supporting materials to this form.

Note: Incomplete nominations will not be accepted and will be returned for additional information

NOMINATOR(S):

Name _____ Address _____

Relationship to Nominee _____ City _____ Zip Code _____

Organization or Firm _____ Phone _____ Fax _____

Address _____ Email _____

City _____ Zip Code _____

Phone _____ Fax _____

Email _____

Name _____

Relationship to Nominee _____

Organization or Firm _____

1. If the nominee is a **BAR ASSOCIATION**,
 - a. Describe the Bar Association's **sustained, long-term efforts** in encouraging, increasing and/or maintaining a **diversified bar membership**, including dates and specific examples.
 - b. Describe its sustained, long-term efforts in encouraging, increasing and/or maintaining **diversity** in the legal profession, including dates and specific examples.
 - c. Describe and provide **specific details and documentation** on how the diversity efforts of the bar association have resulted in increased **diversity in the bar membership and/or legal profession**.
 - d. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.
2. If the nominee is a **LAW FIRM OR LAW DEPARTMENT**,
 - a. Describe the Law Firm or Law Department's **sustained, long-term efforts** in encouraging, increasing and/or **maintaining diversity in the legal profession**, with particular focus on recruitment, retention and advancement of attorneys from diverse backgrounds.
 - b. Describe and provide **specific details and documentation** on how the diversity efforts of the firm or department have resulted in increased **diversity in the firm and/or legal profession**.
 - c. Describe the firm or department's size, practice areas, etc.
 - d. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.
3. If the nominee is a **JUDGE** or an **INDIVIDUAL ATTORNEY**,
 - a. Describe the nominee's **sustained, long-term efforts** to encourage, increase and/or maintain **diversity in the legal profession**, including dates and specific examples.
 - b. Explain whether the efforts above were made within the scope of employment or on a voluntary basis.
 - c. Describe and provide **specific details and documentation** on how the individual's efforts have resulted in increasing **diversity in the legal profession**.
 - d. Describe the nominee's practice setting, including the size of the firm, the firm's practice areas, and the nominee's principal areas of practice.
 - e. Attach a current resume or biography with work history and educational background.
 - f. Supporting materials including letters of support are not required, but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.
4. If the nominee is a **COURT**,
 - a. Describe the Court's **sustained, long-term efforts** in encouraging, increasing and/or **maintaining diversity in the legal profession**, with particular focus on recruitment,

retention and advancement of attorneys from diverse backgrounds.

- b. Describe and provide **specific details and documentation** on how the diversity efforts of the court have resulted in increased **diversity in the court and/or legal profession**.
 - c. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.
5. If the nominee is a **COMMUNITY ORGANIZATION OR INDIVIDUAL**,
- a. Describe the Community Organization's or individual's **sustained, long-term efforts** in encouraging, increasing and/or **maintaining diversity in the legal profession**, with particular focus on recruitment, retention and advancement of attorneys from diverse backgrounds.
 - b. Describe and provide **specific details and documentation** on how the diversity efforts of the community organization or individual have resulted in increased **diversity in the court and/or legal profession**.
 - c. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.

The nomination form, synopsis, and supporting materials must be sent by fax, email, or mail by **January 31, 2014** to the following:

Kelly McNeil Legier
Director of Member Outreach and Diversity
Louisiana State Bar Association
601 St. Charles Avenue
New Orleans, Louisiana 70130
Phone: (504) 566-1600
Fax: (504) 566-0930.