

# 2014 Human Rights Award

LOUISIANA STATE BAR ASSOCIATION

NOMINATION FORM

**DEADLINE: January 31, 2014**

**THE COMPLETED NOMINATION FORM AND SUPPORTING MATERIALS MUST BE FAXED, EMAILED, OR POSTMARKED BY JANUARY 31, 2014.**

**Please refer to the Award Guidelines before completing the nomination form.** Type or print all information clearly and provide a brief synopsis of approximately 300 words explaining why the nominee is deserving of the award. For the individual attorney or judge category, a current resume or biography of the nominee is recommended. For all three categories, supporting materials such as programs or letters of support are strongly encouraged. A PDF and Word copy of this form are available at [www.lsba.org/diversity](http://www.lsba.org/diversity). The Word text version may be completed and saved. **All submissions and supporting documents must be emailed, faxed, or mailed and postmarked for delivery to the LSBA by January 31, 2014. *Email submissions are preferred.***

**Select award category:**     Bar Association     Law Firm or Law Department     Individual Attorney or Judge  
    Court     Community Organization or Individual

Name of Nominee \_\_\_\_\_ State Bar No. \_\_\_\_\_

Organization/Bar Association/Firm \_\_\_\_\_

Executive Director (if bar association) \_\_\_\_\_

President (if bar association) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

**Please refer to the award guidelines and use the questions below as a guide in drafting your brief 300 word synopsis on a separate sheet of paper. Please attach your synopsis and any supporting materials to this form.**

***Note: Incomplete nominations will not be accepted and will be returned for additional information***

## NOMINATOR(S):

Name \_\_\_\_\_ Address \_\_\_\_\_

Relationship to Nominee \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Organization or Firm \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Name \_\_\_\_\_

Relationship to Nominee \_\_\_\_\_

Organization or Firm \_\_\_\_\_

1. If the nominee is a **BAR ASSOCIATION**,
  - a. Describe the Bar Association's **sustained, long-term efforts** in encouraging, increasing and/or maintaining a **diversified bar membership**, including dates and specific examples.
  - b. Describe its sustained, long-term efforts in encouraging, increasing and/or maintaining **diversity** in the legal profession, including dates and specific examples.
  - c. Describe and provide **specific details and documentation** on how the diversity efforts of the bar association have resulted in increased **diversity in the bar membership and/or legal profession**.
  - d. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.
2. If the nominee is a **LAW FIRM OR LAW DEPARTMENT**,
  - a. Describe the Law Firm or Law Department's **sustained, long-term efforts** in encouraging, increasing and/or **maintaining diversity in the legal profession**, with particular focus on recruitment, retention and advancement of attorneys from diverse backgrounds.
  - b. Describe and provide **specific details and documentation** on how the diversity efforts of the firm or department have resulted in increased **diversity in the firm and/or legal profession**.
  - c. Describe the firm or department's size, practice areas, etc.
  - d. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.
3. If the nominee is a **JUDGE** or an **INDIVIDUAL ATTORNEY**,
  - a. Describe the nominee's **sustained, long-term efforts** to encourage, increase and/or maintain **diversity in the legal profession**, including dates and specific examples.
  - b. Explain whether the efforts above were made within the scope of employment or on a voluntary basis.
  - c. Describe and provide **specific details and documentation** on how the individual's efforts have resulted in increasing **diversity in the legal profession**.
  - d. Describe the nominee's practice setting, including the size of the firm, the firm's practice areas, and the nominee's principal areas of practice.
  - e. Attach a current resume or biography with work history and educational background.
  - f. Supporting materials including letters of support are not required, but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.
4. If the nominee is a **COURT**,
  - a. Describe the Court's **sustained, long-term efforts** in encouraging, increasing and/or **maintaining diversity in the legal profession**, with particular focus on recruitment,

retention and advancement of attorneys from diverse backgrounds.

- b. Describe and provide **specific details and documentation** on how the diversity efforts of the court have resulted in increased **diversity in the court and/or legal profession**.
  - c. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.
5. If the nominee is a **COMMUNITY ORGANIZATION OR INDIVIDUAL**,
- a. Describe the Community Organization's or individual's **sustained, long-term efforts** in encouraging, increasing and/or **maintaining diversity in the legal profession**, with particular focus on recruitment, retention and advancement of attorneys from diverse backgrounds.
  - b. Describe and provide **specific details and documentation** on how the diversity efforts of the community organization or individual have resulted in increased **diversity in the court and/or legal profession**.
  - c. Supporting materials including letters of support are not required but **strongly encouraged (limit supporting materials to 25 pages, 8½ by 11 inches, single-sided)**.

The nomination form, synopsis, and supporting materials must be sent by fax, email, or mail by **January 31, 2014** to the following:

**Kelly McNeil Legier**  
Director of Member Outreach and Diversity  
Louisiana State Bar Association  
601 St. Charles Avenue  
New Orleans, Louisiana 70130  
Phone: (504) 566-1600  
Fax: (504) 566-0930.