

**Proposed Bylaws of the Appellate Section  
of the Louisiana State Bar Association**

**Article I. Name and Purpose**

Section 1. This Assembly shall be known as the Appellate Section of the Louisiana State Bar Association.

Section 2. The purpose of this Section is to provide a forum to study and discuss appellate-practice issues; to disseminate information regarding recent developments in this area to the members of the Association; and to establish liaison with the appellate courts covering Louisiana to further the rule of law, and improve the administration of justice and the practice of law before the appellate courts.

**Article II. Membership and Dues**

Section 1. Any member in good standing of the Louisiana State Bar Association shall, upon request to the Secretary of the Association and payment of dues, be enrolled as a member of the Section.

Section 2. Dues for membership in this Section are payable upon enrollment and thereafter annually at the beginning of the Section's fiscal year. The officers alone may vote to decrease dues. The membership must vote to increase dues. Initial dues will be \$15.00.

Section 3. Any member whose annual dues become two months delinquent automatically loses membership status. Only Section members in good standing, with dues paid, are eligible to vote, hold any Section office, participate in the electronic discussion group, and receive Section publications.

**Article III. Officers**

Section 1. The officers of this Section shall be a Chairman, Vice-Chairman, Secretary-Treasurer.

Section 2. Officers will be dues-paying members who volunteer for the positions. When necessary they will be chosen by election by the members.

Section 3. Each officer will hold office for a term of two years, or until such time as a successor assumes office.

**Article IV. Duties of Officers**

Section 1. Chairman. The Chairman shall preside at all meetings of the Section. On consultation with the membership the Chairman shall establish such committees as are deemed necessary and appoint the chairman and members thereof who are to hold office during the Chairman's term. The Chairman shall plan and supervise the program of the Section and the performance of all activities of the Section. The Chairman shall keep the members informed.

Section 2. Vice-Chairman. The Vice-Chairman shall assist the Chairman, performing such tasks as the Chairman assigns. In the absence of the chairman, the vice-chairman shall perform the duties of that office. In the event of the death or resignation of the chairman, the vice-chairman shall automatically become chairman.

Section 3. Secretary-Treasurer. The Secretary-Treasurer shall be the custodian of all books, papers, documents and other property of the Section, and shall keep a true record of the proceedings of all meetings of the Section. With

the Chairman, the Secretary-Treasurer shall prepare a summary or digest of the proceedings of the Section at its annual meeting for publication in the Annual Report of the Louisiana State Bar Association. The Secretary-Treasurer, in conjunction with the Chairman as authorized by the membership, shall attend generally to the clerical business of the Section.

Section 4. The Secretary-Treasurer shall sign any application for and execute any bond as may be requested by any officer of the Section under any resolution duly adopted for any bond for the purpose of protecting the monies of the Section. Any cost or premium for such bond, however, shall not be borne by the officer, but shall be an expense of the Section and paid from the funds of the Section.

**Article V. Meetings and Votes**

Section 1. The business of this section will be conducted through an electronic discussion group. The chairman shall serve as moderator during any proceedings, and deliberations shall be governed by special rules of procedure for electronic discussions as may be adopted by the membership. Every member shall be subscribed to the electronic discussion group upon enrolling.

Section 2. The Section may schedule meetings at which business can be discussed, subject to the previous section.

Section 3. Approval of decisions on dues, internal governance, and elections of officers shall be by majority of votes by members who choose to vote through the electronic discussion group. The Section shall not announce or advocate a position on any external matter except by

affirmative vote of two-thirds of the entire membership.

**Article VI. Miscellaneous Provisions**

Section 1. The Section's fiscal year will be 1 November thru 31 October.

Section 2. All bills incurred by the Section shall, before being paid, must be approved by the Chairman or Vice-Chairman and the Secretary-Treasurer, or otherwise as the membership may direct. Checks for all disbursements shall be signed by the Secretary-Treasurer or such other officer as the membership may authorize, except as to funds appropriated by the Board of Governors, which shall be disbursed only by the proper officers of the Louisiana State Bar Association on bills approved by the Section's membership.

**Article VII. Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order newly Revised shall govern this section in all cases not inconsistent with these bylaws or any special rules of order the section may adopt. These bylaws may be amended by a two-thirds vote of the section membership provided five days previous notice is given to the members through the listserve. Amendments are subject to the approval of the LSB A board of governors.

Approved by resolution on the 27<sup>th</sup> day of June, 2005.